

State of Nevada

CORE.NV Project Weekly Status Report

Week Ending: November 01, 2024

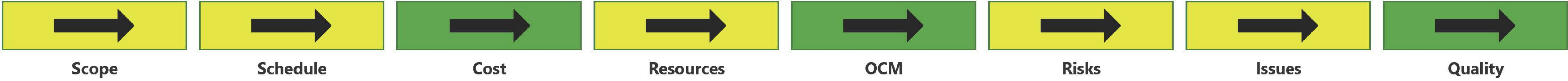


Content	Purpose - to communicate the following:
<p>CORE.NV Project Dashboard</p>	<ul style="list-style-type: none"> • CORE.NV Project Roadmap • CORE.NV Project strategic milestones and timeline update • CORE.NV Project Status Review <ul style="list-style-type: none"> Updates on completed milestones and performance against plan Status of in progress activities Risk level associated with meeting upcoming target milestone dates and risk rationale
<p>Workstream Status Review</p>	<ul style="list-style-type: none"> • Review at-risk and critical workstream statuses • Discuss workstream level risks of significant scope or severity
<p>OCM Status Review</p>	<ul style="list-style-type: none"> • Review at-risk and critical workstream statuses • Discuss workstream level risks of significant scope or severity
<p>CORE.NV Project-Level Risks and Issues</p>	<ul style="list-style-type: none"> • Issues currently impacting, risks anticipated to impact, and the corresponding mitigating actions in place
<p>CORE.NV Project-Level Action Items</p>	<ul style="list-style-type: none"> • Actions requested of the executive leadership team to support
<p>CORE.NV Project-Level Decisions</p>	<ul style="list-style-type: none"> • Decisions requiring input from the executive leadership team
<p>Appendix</p>	<ul style="list-style-type: none"> • Overall CORE.NV Project Health Working Status

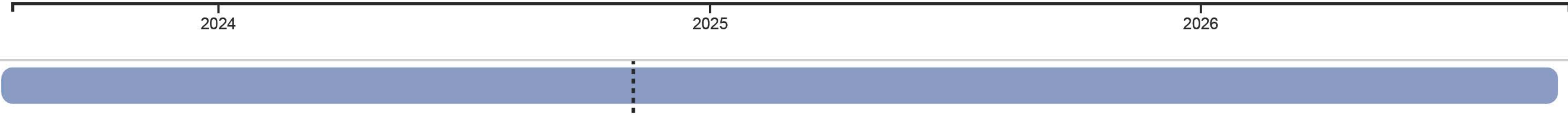


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CORE.NV Project Roadmap



State of Nevada Advantage Cloud Upgra...

Milestones Projected to End This Reporting Period

WBS	Task Name	Start Date	Finish Date	% Complete
1.1.45	P1A Implementation Assessment Document Complete_	10/28/24	10/28/24	100%

Project Status Review

During this reporting period, two significant Tech team blockers, namely 1.) licenses/access to the snowflake environment and to Power BI for the OCIO developers has finally been provided; and 2.) the mismatching of data between the snowflake and the MA1 environments along with the missing snowflake environment data has been resolved. The removal of these blockers will enable a significant amount of Phase 1A work to now be completed. Alpha testers continued End User Acceptance Testing (EUAT) and Instructor Led Training (ILT) courses continued with 31 courses conducted and 551 attendees being trained. Lastly, a rewriting of the Core.NV Governance Plan has begun.

FIN

MA1 environment data is uploaded with budgets

Continued to write scripts for vendor services alpha testers

Continued collaboration with NDOT Tiger Team

Prepared to test Nightly Cycles this week

Beta tester prep is ongoing this week

Alpha testing with security roles is ongoing

Meeting with NDOT discussed Travel claims

Meeting with SCO/OPM/CGI [REDACTED] (Concerns)

HRM

Completed successful October IUAT event

Closed out 5.2 and Started 5.3

Reviewed 50% of the Testing as a Service (TaaS) scripts.

Continued prep work for Discovery Workshops.

Blockers/Dependencies:

Conversion dependencies continue but we are working with the other teams to work through them so that we can all keep moving forward.

Due to turnover in DHRM, there is less access to historical knowledge in Central Payroll and Records.

TECH

Infrastructure: Continuing Build & test User Names & SSH keys for remaining agencies

Interfaces: ITF005 re-assigned to [REDACTED] and blocker is removed; NDOT: (4) Temp Interfaces created, (3) Outbound Interfaces in Design. Software Arch doc due Monday 11/4. Working with CGI on Nightly Cycles for Interface Automated testing.

Reports: (21) Reports Total left to configure for Jan 1 - working to ensure all needed licensing & access is granted and environment data is populated so we can assign reports to OCIO developers.

Conversion: Continued support of CGI by providing exports as needed.

DW: One blocked ticket remains, Hoping to complete all DAWN & HRDW work by 11/25 and FDOT work (P1B) by 12/13

OCM

OCM Activities:

1. Change Impact Survey analysis complete. Less than 15% participation, mostly from State Trainers and Testers. Overall, responses were positive or cautiously optimistic, however some are concerned/possibly nervous about their internal processes changing because of the new system. Other results from End User Training surveys have been very positive and state similar concerns about their own internal processes changing. The team will discuss the recommendation actions over the next week and what we can commit to before Go-Live/Post Go-Live. The last Phase 1A Change Impact Survey will be sent Post Go-Live, in late Jan/early Feb, giving users time to process transactions in the new system.
2. Get Ready for One Nevada Campaign - in process - rolling out in Nov. The team will discuss the approach for rollout next week.
3. OCM Oct metrics - in process. Analysis will start today, and output released next week.
4. Planning for Nov 19 Change Agent Network session – in progress
5. OCM and Training Group conducted first review of the P1 Readiness Checklist to sharpen the OCM and training activities listed in prep for next week's session with CGI.

Communication Activities:

- 1 Oct Newsletter – sent!
2. 6-month review of CORE.NV SP Site - in process
3. EUT Comm support – staggered comms over the next couple weeks

Upcoming Activities:

- Nov: Get Ready for One Nevada Campaign
- Nov 19: Change Agent Network Session
- Dec 4: Quarterly Leadership Session
- Dec 5: Quarterly Project Update Memos

Training

Accomplished

1. EUT continuing
2. 31 courses (GA, AP, AR) completed by end of Training Week 5
3. As of 10/29: 588 registered seats; 551 attendees (94% attendance rate)
4. Courses filling for the 7 extra courses created previous week
5. OCIO/SCO Help Desk CORE.NV Review; training set for Nov 4
6. Training Materials
7. Final In Process: Budget Query & Payments Videos and Job Aids

Ongoing

1. Monitoring end-user training registration
2. Targeted ILT End-User Registration Communication Strategy in place

Watchlist

1. Agency Specific Course content adjustments based on on-going discovery (AR, PV/PVE, & Procurement) Available to end-users by mid-November
2. Course Recordings on track for delivery to SCO by NOV 1
3. GFO training schedule in process (JAN 2025); working on course list and participants
4. ADV 2.1 to CORE.NV Log-in Process On-going

Unresolved Risks & Issues

Risks

Issue key	Summary	Assignee	Due date	Priority	Status
CORENV-1242	State resources available for Cost Accounting data upload worksheets	[Redacted]		P3 - Low	Open - In Progress
CORENV-1247	State resources available for Accounts Receivable data upload worksheets	[Redacted]		P3 - Low	Open - In Progress
CORENV-2929	Number of Reports needed for the January 2025 Phase 1A go-live date will likely exceed the TECH team's capacity	[Redacted]		P2 - Medium	Open - In Progress
CORENV-6010	Parallel Payroll being pushed out to mid December	[Redacted]		P1 - High	Open - In Progress
CORENV-6322	CR Conversion- 540 fy 23 Non-Exec budgets Loading concern	[Redacted]		P2 - Medium	Open - In Progress
CORENV-6513	Due to the somewhat unstable nature of Advantage 2.0, critical resources may be required to be pulled off of the Core.NV Project to troubleshoot and fix defects.	[Redacted]		P2 - Medium	Open - In Progress

Issues

Issue key	Summary	Assignee	Due date	Priority	Status
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Action Items

Closed This Week

Description	Owner	Due Date	Comments
Setup meeting with [REDACTED], [REDACTED], and [REDACTED] to define releases in JIRA and confirm communication on informing teams on how to recategorize their work.	[REDACTED]	10/30/24	Scheduled for 10/29/2024
Setup Jira Enhancement and Workflow meeting - invite [REDACTED], [REDACTED], and [REDACTED]	[REDACTED]	10/25/24	Meeting setup for 10/29/2024
Connect with [REDACTED] on new/preferred approach for Decision CORENV-6363: DECISION: Supreme Court would like to log in to ADV 4.x without SSO	[REDACTED]	10/30/24	

Open But Due

Description	Owner	Due Date	Comments
Connect with [REDACTED] regarding Batch Cycle in Non-Prod tasks (review for downstream impacts)	[REDACTED]	10/30/24	
Meet with [REDACTED] to review OPM Tech Jira Backlog to ensure progress will be tracked.	[REDACTED]	08/21/24	I followed up in the SoS meeting with [REDACTED] on the OPM Tech JIRA backlog to ensure we're on track for Phase 1-A and 1-B. [REDACTED] confirmed that all known work for Phase 1-A is in the backlog and they're currently working to capture Phase 1-B items.
Draft CR for Debt Collection Module	[REDACTED]	11/01/24	CGI Demoed the Module for OPM and stakeholders week of 9/23. CGI team is following up on pricing. Shifted due date to 10/18. 10/29/24 - Estimates in progress. Targeting week of 11/4 or 11/11.
Get Governance approval to close Risk3502	[REDACTED]	10/31/24	Raising the question during PM Governance Thursday 10/31/24
Test Biweekly Team Leads Deck link before next session	[REDACTED]	07/18/24	
Review updating CORENV-3209	[REDACTED]	06/20/24	Issue was reworded to focus on the use of Core.NV Project resources for Advantage 2.0 troubleshooting and repair.
Schedule Agile Metrics (schedule forecasting) review meeting	[REDACTED]	06/14/24	Include [REDACTED], [REDACTED], [REDACTED], [REDACTED] as Optional

Assigned This Week

Description	Owner	Due Date	Comments
Get Governance approval to close Risk3502	[REDACTED]	10/31/24	Raising the question during PM Governance Thursday 10/31/24
Assigning Risk6010 to [REDACTED] CGI is standing up SH5 to support Parallel Payroll Processing	[REDACTED]	11/06/24	Adjustment of assign during PM Governance Thursday 10/31/24

Decisions

Issue key	Summary	Assignee	Status	Resolution	Priority	Due date
CORENV-6317	DECISION: Need CGI Conversion to update their Vendor conversion coding and reload all previously converted employees		Cancelled	Won't Do	P2 - Medium	
CORENV-6364	DECISION: Supreme Court would like to log in to ADV 4.x without SSO		In Review		P1 - High	
CORENV-6442	DECISION: Need a formal decision to confirm OCIO request regarding SMTP		Cancelled	Won't Do	P2 - Medium	

Project Health Assessment Rubric

Project Health Status Categorizations			
Project Health Assessment Area	Green	Amber	Red
Scope:	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> The scope is well-defined. The scope has not been changed outside of the original scope definition or any scope changes made are not expected to impact the current overall schedule or budget. <p><i>If scope re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined scope.</i></p>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are one or more areas of scope that have yet to be fully defined, but they are not expected to impact the current overall schedule and/or budget. The scope has not been changed outside of the original scope definition or any scope changes made are expected to have no, or minimal, impact to the current overall schedule or budget, and will not impact the critical path. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are areas of scope that have yet to be fully defined, and these unknowns are expected to impact the current overall schedule and/or budget. The scope has been changed outside of the original scope definition and any such scope changes are expected to impact the current overall schedule or budget and/or critical path.
Schedule:	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> The schedule and critical path are well-defined. The schedule is progressing as planned, with all critical path milestones and deadlines being met. <p><i>If schedule re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined schedule.</i></p>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are areas of the schedule that have yet to be fully defined, but the critical path is well-defined. The schedule is not progressing as planned but, all critical path milestones and deadlines are currently being met and are expected to continue to be met. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are areas of the critical path schedule that have yet to be fully defined. The schedule is not progressing as planned and critical path milestones and deadlines are not being met and/or are expected to not be met.
Cost:	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> The budget is well-defined. Budget funds have been allocated as needed. The budget is being expended as required. <p><i>If budget re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined budget.</i></p>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are areas of the budget that have yet to be fully defined, but estimated funds that will be needed are available. Funds needed are exceeding originally budgeted funds and it is impacting the current overall schedule but, not the critical path. The short-term budget is being over-expended but, spending is expected to remain within the overall long-term budget. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are areas of the budget that have yet to be fully defined and estimated funds needed are not expected to be available. Budget funds are not being allocated as needed and this is impacting the critical path. The budget is being over-expended per the original planned budget and spending is expected to exceed the overall budget (including any contingency funds).
Resources:	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> All needed resources have been identified. All identified resources have been allocated. There are no overallocated resources. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are needed resources that have yet to be fully identified, but it is not expected to impact the current overall schedule and/or budget. There are identified resources that have yet to be allocated, but they are not expected to impact the current overall schedule and/or budget. There are resources that are overallocated, but these are not expected to impact the current overall schedule and/or budget. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are needed resources that have yet to be fully identified and this is impacting, or is expected to impact, the current overall schedule and/or budget. There are identified resources that have yet to be allocated and they are impacting, or are expected to impact, the current overall schedule and/or budget. There are allocated resources that are overallocated and it is impacting, or is expected to impact, the current overall schedule and/or budget.

<p>Risks:</p>	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> All known risks have been documented. All identified risks have mitigation plans in place. Mitigation plans for all risks have been communicated, a risk owner has been assigned, and the plans are regularly evaluated and assessed. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are documented risks that do not have mitigation plans in place but are not expected to impact the current overall schedule and/or budget. There are mitigation plans that are not effectively assisting to avoid the correlating risks but are not expected to impact the current overall schedule and/or budget. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are known risks that have not yet been documented and they are impacting, or are expected to impact, the current overall schedule and/or budget. There are documented risks that do not have mitigation plans in place, and they are impacting, or are expected to impact, the current overall schedule and/or budget. There are mitigation plans that are not effectively assisting to avoid the associated risks and they are impacting, or are expected to impact, the current overall schedule and/or budget.
<p>Issues:</p>	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> All known issues have been documented. All identified issues have resolution plans in place. Resolution plans for all issues have been communicated, an issue owner has been assigned, actionable steps to resolve the issue have been articulated, and a resolution target date has been established. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are documented issues that do not have resolution plans in place, but they are not expected to impact the current overall schedule and/or budget. There are resolution plans that are not effectively assisting to resolve the associated issue, but they are not expected to impact the current overall schedule and/or budget. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are known issues that have not been documented and they are impacting, or are expected to impact, the current overall schedule and/or budget. There are documented issues that do not have remediation plans in place, and they are impacting, or are expected to impact, the current overall schedule and/or budget. There are remediation plans that are not effectively assisting to remedy the correlating issues and they are impacting, or are expected to impact, the current overall schedule and/or budget.
<p>Quality:</p>	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> All quality standards and requirements for solution configuration and documentation deliverables are well-defined and communicated. All quality standards and requirements for solution configuration and documentation deliverables are being assessed and measured, documented, and are being met. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are quality standards and requirements for solution configuration and/or documentation deliverables that are not well-defined, but they are not impacting the overall quality of the related items and/or end user satisfaction. There are quality standards and requirements for solution configuration and/or documentation deliverables that are not being met but are able to be remedied without impacting the current overall schedule, budget, and/or end user satisfaction. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are quality standards and requirements for solution configuration and/or documentation deliverables that are not well-defined and they are impacting the overall quality of the related items and/or end user satisfaction. There are quality standards and requirements for solution configuration and/or documentation deliverables that are not being met and they are impacting the current overall schedule, budget, and/or end user satisfaction.
<p>OCM:</p>	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> All involved, impacted, and interested parties have been identified and documented. All involved, impacted, and interested parties are being engaged according to the established Project Communications Plan in order to complete project work and prepare them to use the new solution. No involved, impacted, and interested parties are showing resistance to and/or dissatisfaction with the CORE.NV Project and/or the new solution. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are a few involved, impacted, and/or interested parties that are not being fully engaged with as needed to complete project work and/or prepare them to use the new solution. There are involved, impacted, and/or interested parties that are showing resistance to and/or dissatisfaction with the CORE.NV Project and/or the new solution, but this resistance/dissatisfaction is being addressed and managed. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are numerous involved, impacted, and/or interested parties that are not being engaged with at all, and as needed to complete project work and/or prepare them to use the new solution. There are numerous involved, impacted, and/or interested parties that are showing strong resistance to and/or complete dissatisfaction with the CORE.NV Project and/or the new solution and this resistance/dissatisfaction is not being addressed and managed.